

Project Database Co

Developer of
ExhibitOffice + ManagEvent

Project Billing Invoices

This screen shows all the invoices that have been raised for a project.

Invoice History

Date	Invoice No	Inv Method	Basic Services	Additional Fees	Reimbursables	Adjustments	Interest	Tax	Total	View Slips
09/11/09	09-0013	Simple	\$5,000.00	\$0.00	\$0.00		\$0.00	\$500.00	\$5,500.00	View Slips
12/08/09	2007-0001	Simple	\$8,833.00	\$0.00	\$0.00		\$0.00	\$883.30	\$9,716.30	View Slips
25/09/08	2009-4215	Simple	\$0.00	\$0.00	\$0.00		\$0.00	\$687.00	\$7,557.00	View Slips
24/09/08	2009-4206	Simple	\$0.00	\$0.00	\$0.00		\$0.00	\$35.00	\$385.00	View Slips
16/06/08	2208-1840	Simple	\$0.00	\$0.00	\$0.00		\$0.00	\$1,500.00	\$16,500.00	View Slips
Totals:			\$13,833.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,605.30	\$39,658.30	
									Total Paid:	\$24,442.00
									Project Balance:	\$15,216.30

Created by: admin on Mon, 16 June, 2008 at 12:0 AM Modified by: Chris Lamb on Thu, 29 July, 2010 at 4:34 PM

If you want to view the invoice in more detail click on the Pencil icon as shown. This will take you to a screen where you will see more details.

Invoices Invoice No: 09-0013

Invoice No: 09-0013 Invoice Date: 09/11/2009 Terms:

Project No: JN01334 The New Exhibit Construction

Client: CO1654 Jo Ford

Invoice Method: Simple

Fully Paid: Finalized: Exported:

Cap Fees	Invoice Amount	Basic Services	Invoice	Total Project
5,000.00	5,500.00			
No Cap Fees	PreviousBalance			
	-14,725.70			
Reimbursables	Payments Received			
	0.00			
Reimbursables Markup	Retainer Balance			
Total Adjustments	Payments From Retainer			
	0.00			
Interest	Payments To Retainer			
	0.00			
Tax Amount 1	Retainer Refund			
500.00	0.00			
Tax Amount 2	Refund Amount			
	0.00			
Invoice Amount	Credit Payments			
5,500.00	0.00			
Paid Amount	Interest			
Balance Due	Account Balance			
5,500.00	-9,225.70			
Outstanding For				
262 days				

View Transactions View Slips View Invoice Done

Created by: Chris Lamb on Mon, 9 November, 2009 at 8:50 AM Modified by: Chris Lamb on Wed, 19 May, 2010 at 2:17 PM

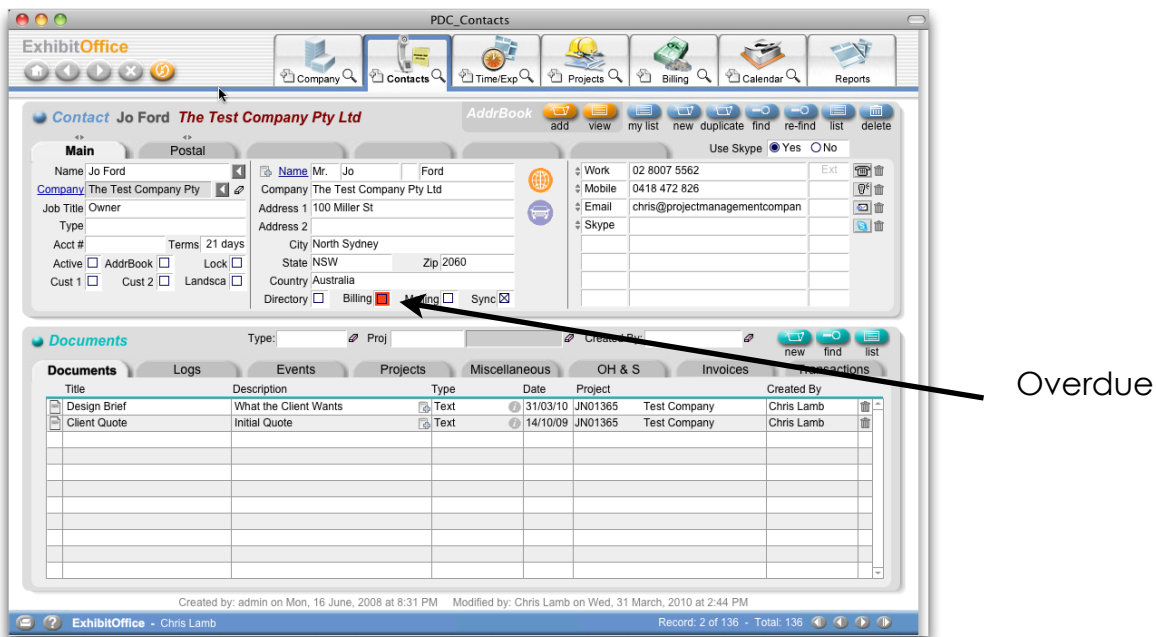
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If you want to see the actual invoice click on "View Invoice"

You can also view the out standings total on the first screen.

There is also a link to the Contact this invoice is being sent to. On the contact page if the invoice is over due there will be a red Dot showing



If it has been invoiced but is not overdue according to the payment terms this button will be green.

Here is where the invoices are listed on the contact page.

Date	Invoice No	Project No	Project Name	Invoice Method	Amount	Paid	Balance
25/09/2008	2009-4215	JN01334	The New Exhibit Construction	Simple	\$7,557.00	\$7,557.00	\$0.00
25/09/2008	2009-4216	JN01347	The Completed Job	Simple	\$9,350.00	\$9,350.00	\$0.00
24/09/2008	2009-4206	JN01334	The New Exhibit Construction	Simple	\$385.00	\$385.00	\$0.00
16/06/2008	2208-1840	JN01334	The New Exhibit Construction	Simple	\$16,500.00	\$16,500.00	\$0.00
Account Balance: \$15,216.30							
Retainer Balance: \$0.00							
					\$33,792.00	\$33,792.00	\$0.00

Along with the balance outstanding.

The Invoice and the Transaction Tab are only visible if a contact is set to receive invoices.